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**Learner Engagement and Achievement Partnership Multi Academy Trust**

**Eckington Sixth Form 16-19 Bursary Fund Application Form**

**Student Details**

|  |  |
| --- | --- |
| Surname  |  |
| First name(s) |  |
| Year  |  |
| Tutor Group |  |

**Student Bank Account Details (vulnerable bursary only)**

*The bank account must be in the student’s name please provide a copy of a bank statement or bank card*

|  |  |
| --- | --- |
| Name (as appears on card) |  |
| Sort Code |  |
| Account Number |  |

**Please choose and complete category A or B depending on your circumstances**

**Category A - Vulnerable Bursary**

*Vulnerable students who fall into a category below may be eligible to receive an award of £1,200/year; you will need to provide evidence to support the claim.*

|  |  |  |
| --- | --- | --- |
| **Type** | **Evidence Required** | **Evidence Provided (✓)** |
| Student in care or care leaver | Written confirmation of care status e.g. letter or email from Local Authority |  |
| 3 most recent monthly household Universal Credit award statements so that an estimate of annual household income can be made |
| Student in receipt of Income Support or Universal Credit **in own right** | A copy of Income Support or UC award notice **in the student’s name**  |  |
| 3 most recent monthly UC award statements **(in student’s name)** so that an estimate of annual income can be made |
| Student in receipt of disability living allowance (DLA) **or** Personal Independence Payments (PIP) in their own right **as well as** Employment and Support Allowance (ESA) **or** Universal Credit in their own right | A copy of UC claim form to the DWP **in the student’s name** aswell as evidence of receipt of DLA or PIP |  |
| 3 most recent monthly UC award statements **in student name** so that an estimate of annual income can be made |

UC claimants should be able to print off details of their award from their online account

**Category B – Discretionary**

|  |  |  |
| --- | --- | --- |
| **Type** | **Evidence Required** | **Evidence Provided (✓)** |
| Student in need of financial support  | 3 most recent monthly Universal Credit award statements so that an estimate of annual income can be made  |  |
| Indicate the number of dependents in household (sims data will be used to verify) |
| If you are accessing alternative entitlements to Universal Credit, evidence of these entitlements will be accepted as part of the assessment of financial need |

***Please read the declaration below carefully before signing:***

1. **I declare that the statements made on this form are true and correct.**
2. **I undertake to supply any additional information that may be required. I understand that if I fail to provide timely information my application will not be accepted.**
3. **I undertake to inform the school of any alteration to my circumstances.**
4. **I agree to repay the school in full and immediately any sums if the information I have given is shown to be false.**
5. **I am aware that if I fail to meet attendance or progress targets then I will not receive the subsequent allocation.**

Signed (Learner) ……………………………………. Date …………………….

Signed (Parent/Carer) ……………………………………. Date …………………….

|  |  |
| --- | --- |
| **For School Use only:** |  |
| Date application received: |  |
| Category A  |  | Category B |  |
| Notes: |

**Addendum**

In order to make an assessment of financial need, please supply the following information;

Annual household income (after tax) …………………………………………..

Annual income from any entitlements …………………………………

Student weekly travel expenses (not covered by bus pass)…………………………….

Number of dependents in household ……………………………………………….

Please provide evidence of annual income/entitlements (e.g. UC statement, P60, payslips, entitlement award notice)

**All information should be sent/passed to K Needham (katherine.needham@eck.leaptrust.co.uk)**