

Activity/Actions (insert specific actions)	Success criteria:	Target date	Lead Person	Monitoring	Evaluation process:
1a. To collate information on all Y7 – Y11 PP students onto pen portraits.	Clear and concise records to support whole school strategy.	September 2017 with regular updates.	KNE	ABU to check these are written and being updated at least twice a year.	
1b. To ensure that all staff are using the information on the pen portraits to help them set targets for individual students and subsequently inform planning.	Increase in personalised planning for learning and progress of PP students.	From September 2017	KNE	LOTL to check, through learning walks and meetings with staff, that targets/actions are being addressed for agreed students from one data report to the next. Amendments made to targets/actions, as appropriate.	<ul style="list-style-type: none"> • Staff report that the information provided is influencing planning, progress and outcomes. • ABU/Link governor to survey a range of teachers re impact. • The P8/A8 of each PP student is improving from Reporting Point 1 to 2, and then 2 to 3 etc.
2. To ensure that all SLT link meetings with LOSD and meetings between KNE and LOTLs focus on progress of PP students.	Minutes of SLT link meeting with LOSD and KNE meetings with LoTL show evidence of robust discussion, and positive impact of previously identified actions on the progress of PP students.	From September 2017	KNE	<p>KNE to meet with all LOTL at each data input to discuss progress of PP students within their departments and to monitor the impact of any previous actions. KNE to inform the SLT link where impact is not being seen and action taken, as appropriate.</p> <p>DoA to meet with LOSDs at each data input to discuss progress of PP students across their departments, and to monitor the impact of any previous actions. DoA to inform the KNE where impact is not being seen and action taken as appropriate.</p>	<ul style="list-style-type: none"> • Actions resulting from dialogue are having an impact on progress data. • The P8/A8 of each PP students is improving from data reporting point 1 to 2 and then 2 to 3 etc.
3. To provide training to ensure that the PP link governor has the knowledge and understanding to hold senior leaders to account.	The link governor asks probing questions of PP coordinator. The link governor reports to Governors' Standards Committee re PP progress and impact of funding/actions.	From September 2017	KNE	KNE to meet with the PP link governor half termly to update on progress and impact of previous actions, and progress towards the action plan.	<ul style="list-style-type: none"> • Governing body minutes indicate a higher level scrutiny of PP students. • Governing body are better informed re progress of PP and impact, and better able to support and challenge the PP Coordinator, as appropriate.

4. To update the website with information outlining how PP funding is used and its impact on progress and outcomes.	Up to date/correct information/documentation is published on the website.	By December 2017	KNE	ABU to check website twice a year and ensure the following are up to date – PP Funding details, PP action Plan, PP review of previous year PP action plan.	<ul style="list-style-type: none"> • The website contains PP Funding details, PP action Plan, PP review of previous year PP action plan. Take action, as and when required.
5. To make changes to the curriculum model to improve PP progress and learning behaviours.	A new curriculum model is in place for all years from September 2018.	By Easter 2018	SLT/LEAP	KNE to collect data to show whether the current curriculum model is maximising PP progress. Make suggestions about the changes required to maximise impact, as appropriate. Following changes to the curriculum model, monitoring of impact to involve student voice, staff voice and analysis of data.	<ul style="list-style-type: none"> • From September 2018, the data shows that PP students are making greater progress and exhibit better learning behaviours.

Progress	Outcome/impact	Next steps/Moving forward