



## Job Description

Our school is committed to safeguarding and promoting the welfare of children and young people

<b>POST TITLE:</b>	Maths Tutor
<b>SCALE:</b>	Unqualified Teacher Scale 1 – 6 (Dependant on experience)
<b>RESPONSIBLE TO:</b>	Pupil Premium Coordinator
<b>WEEKLY HOURS:</b>	2.5 hours
<b>WEEKS PER ANNUM:</b>	Start of half-term 2 to half-term 5
<b>POST OBJECTIVE:</b>	To provide GCSE Maths and numeracy tuition to PP students in small groups after school

### **METHODS OF WORKING**

- You will work with small groups of students to improve numeracy skills from Y7 – Y11.
- You will need to plan and prepare for the sessions so that they are differentiated to each students' needs.
- You will need to teach aspects from the GCSE Maths specification
- When working with Y9,10 and 11 students the session could include exam prep/revision.
- You will need to liaise with staff and students to ensure that targeted students attend the sessions.
- Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

The post holder will undertake any other duties within the overall function of the post as reasonably required by the Pupil Premium Coordinator.



## Person Specification

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"><li>• 5 GCSE or equivalent including Maths and English.</li><li>• A good pass in Maths GCSE</li></ul>	<ul style="list-style-type: none"><li>• Maths or Science degree</li><li>• A Level Maths or Science</li></ul>
Experience		<ul style="list-style-type: none"><li>• Experience of working with children</li></ul>
Knowledge and understanding		<ul style="list-style-type: none"><li>• Understanding of education system and specifications in Maths</li></ul>
Skills	<ul style="list-style-type: none"><li>• To work to a high level of accuracy.</li><li>• Effective use of information technology.</li><li>• Good organisational skills.</li><li>• Ability to multi-task.</li></ul>	



Personal Characteristics	<ul style="list-style-type: none"><li>• Ability to work well with others.</li><li>• Good communication skills.</li><li>• Ability to cope with change, to be flexible and cope with uncertainty.</li><li>• Deal with last minute requests.</li><li>• Good communicator</li><li>• Sense of humour</li></ul>	
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