



Job Description

Our school is committed to safeguarding and promoting the welfare of children and young people

POST TITLE:	Homework Support Assistant
SCALE:	Unqualified Teacher Scale 1 (Dependant on experience)
RESPONSIBLE TO:	Pupil Premium Coordinator
WEEKLY HOURS:	4 hours
WEEKS PER ANNUM:	Wk Commencing 30 th Oct to Wk commencing 25 th June
POST OBJECTIVE:	To provide help and support to students who find homework challenging

METHODS OF WORKING

- You will be required to work at Eckington School from 2.45pm – 4.45pm on Monday and Wednesdays.
- You will work with groups of students in Y9 and Y10 who find it difficult to complete homework for a variety of reasons. (Up to 15 students).
- You will provide a safe environment for them to work and provide them with assistance, if required.
- You will need to liaise with staff and students to ensure that targeted students attend the sessions.
- Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

The post holder will undertake any other duties within the overall function of the post as reasonably required by the Pupil Premium Coordinator.



Person Specification

	Essential	Desirable
Qualifications	<ul style="list-style-type: none">• 5 GCSE or equivalent including Maths and English.	
Experience		<ul style="list-style-type: none">• Experience of working with children
Knowledge and understanding		<ul style="list-style-type: none">• Understanding of education system
Skills	<ul style="list-style-type: none">• To work to a high level of accuracy.• Good organisational skills.	



Personal Characteristics	<ul style="list-style-type: none">• Ability to work well with others.• Good communication skills.• Ability to cope with change, to be flexible and cope with uncertainty.• Deal with last minute requests.• Good communicator• Sense of humour	
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